## **Instructions on Using IEEE PDF eXpress Services**



IEEE PDF eXpress PLUS is a free service for IEEE conferences.

- Assists conference authors in meeting the latest IEEE Xplore® requirements for PDF files.
- Provides a simple and convenient way for conference publication chairs to collect final papers from authors.

## Instructions

1. Access the IEEE PDF eXpress Plus site at: <u>www.pdf-express.org</u>

	PDF eXpress • ×	-		×
$\leftarrow \rightarrow$	C 🕯 🗅 www.pdf-express.org	~	0	=
🔣 Apps	🗋 Kim Eng Securities ( 💈 iGoogle 📑 Portfolio Tracker - B 🗋 Arduino UNO R3+Fr 🚷 Google - Products 💩 บริษัทหลักหรังมีจัดการ			»
	The world's leading professional association for the advancement of technology Shop   Join   myIEEE   Contact Us   Sitemap   IEEE Xplore			^
	About Us Membership Publications Conferences Standards Careers Education Volunteers Societies Geographic Activities			
	IEEE PDF eXpress <sup>®</sup> Login Page New Users - Click here Conference ID: Email Address:			
	>> Using IEEE PDF eXpress® Password:			
	>> Contact Us Forgot your password?			
	Login Assistance Login Reset			
	<sub>by</sub> Login			
	IEEE Home   Sitemap   Search   Privacy & Security   Terms & Conditions If you would like to contact the IEEE PDF eXpress® Webmaster, email IEEE PDF eXpress® Webmaster © Copyright 2013, IEEE Terms & Conditions. Privacy & Security, (Hoat Webmaster) Home URL: http://www.pdf-express.org (Modified: 19-Mar-2013)			

First-time users:	Previous users, but using it the first time for a new conference:	Returning users:
a. Click "New Users – Click Here."	a. Enter <b>32811X</b> for the Conference ID, your email address, and enter the password you used for your old account.	a. Enter <b>32811X</b> for the Conference ID, email address and password.
b. Enter <b>32811X</b> for the Conference ID, your email address, and choose a new password. Continue to enter information as prompted.	b. When you click "Login", you'll receive an error saying you need to set up an account. Simply click "Continue." By entering your previously used email address and password combination, you will enable your old account for access to this new conference.	
c. Check that the contact information is still valid, and click "Submit."	<ul> <li>c. You will receive online and email confirmation of successful account setup.</li> <li>d. You will receive online and email confirmation of successful account setup.</li> </ul>	

- 2. Upload either your source file or PDF file for Conversion; and/or PDF Checking Use PDF eXpress to obtain an IEEE Xplore<sup>TM</sup>-compatible PDF file.
- 3. The site contains extensive instructions, resources, and helpful hints. Through your PDF eXpress account, you may submit your source application files for conversion to PDF, and/or submit PDFs for checking. You will have the opportunity to revise your submission if you are not satisfied with the PDF that PDF eXpress<sup>TM</sup> creates for you, or if the system finds problems with your paper, or if your PDF fails the PDF Check.
- 4. You will receive an email with your *Checked PDF* or *IEEE PDF eXpress Plusconverted PDF* attached. If you submitted a PDF for Checking, the email will show if your file *Passed* or *Failed*.
- 5. Technical support via email and telephone is available if you experience trouble in creating your PDF.
- 6. If there is a problem with your file, you will receive an e-mail detailing the problem(s). Otherwise the system will e-mail you a copy of your IEEE Xplore<sup>TM</sup>-compatible PDF file.
- 7. If you have any questions, please do not hesitate to contact the IEEE PDF help desk at PDFsupport@ieee.org
- 8. If you have technical questions regarding PDF eXpress<sup>TM</sup> Web site, please contact the PDF eXpress<sup>TM</sup>